## Tip Sheet : D:

#### Tip and Tricks including E-prescribe Cancellation

Instructions on revoking an RX sent as an E-prescibe script to an outpatient pharmacy. Additional tips and tricks highlighted below.

#### Cancel E-prescribe Script

- 1. Go to the Discharge Navigator or Dispo tab
- 2. Discontinue the medication order and re-order for correct pharmacy
- 3. Verify that a call is made to confirm cancellation with original pharmacy

#### What to do if Epic says I am unable to Eprescibe? Call 1-HELP

- 1. Be ready with your Employee number followed by the # sign.
- 2. Have the **exact message** that Epic gave you as the reason you couldn't Eprescribe ready.

# Where to find **Print Script**? (If Eprescribe isn't working please call help desk @ 1-HELP) Workaround steps if

- needed:
  - 1. Select looking glass icon
  - 2. Select Print Script
  - 3. Click Accept

narea dono.	Select malcations +		
Reference	1. Micromedex	Category Select	×
.inks:		Search:	, Ç
Product:	PERCOCET 5-325 MG PO TA	▲ Title	
sig ivietnou:	Specify Dose, Route, Frequer	e-Prescribe	
Dose:	6 tablet	Fax	
	The nationt does not have	Historical Med	
	Mariana MEDDi Halana	No Print	
	Prescription MME: Unknow	No Quantity Needed	
		Normal	
oute:	Oral 🔎	OTC Bhana In	
equency:	EVERY 6 HOURS AS NEEDED	Print Script	
equency		Sample	
	PRN comment:		
uration:	Doses Days		- 11
	Chartiner, 12 (10 (2020 🗂 🖉 ali		
	Starting: 12/10/2020		
		11 categories loaded.	
atient Sig:	Take 6 tablets by mouth ever	✓ Accept X Cancel	
	+ Add additional information		
	e-Prescribe	No Drint	
922:	e-prescribe	NO PHIL	
	① This medication will not	be e-prescribed. Invalid items: Pharmacy Details	
ote to	🗩 🧐 🖕 🖕 🖢 🖕	Insert SmartText	
harmacy:			
aking	7		
an oval			
enewal			

Continued on next page.

. . . . .

#### How to Change the Pharmacy

- 1. Select Pharmacy Link
  - Use the Search field to pick the correct pharmacy a.
  - b. You can use the search engine filter to adjust to different types of Pharmacy
  - Select correct Pharmacy c.
- 2. Select Accept
- 3. Verify correct pharmacy is there before signing

D <u>x</u> Association	🖋 Edit <u>M</u> ultiple		Options	- 🔳				
After Visit oxyCODONE (1 O Take 1-3 Tab: (for pain), Disp-10 this order	ROXICODONE) 5 MG s (5-15 mg total) by mou 0 Tab, R-0, Maximum ME	<b>Oral Tablet</b> th every 3 hours as neede EDD: 60-180 mg MEDD for	ed r					
oxyCODONE     Frequency	(ROXICODONE) 5 MG Ora of 8 doses/day exceeds rec	II Tablet commended maximum of 6 d	loses/day					
() The patient d	oes not have an active pain	agreement on file.						
SALEM HEALTH 503-561-5325	PHARMACY - SALEN	1, OR - 875 OAK STREE PEND ✓ <u>S</u> IGN O	et s.e. Rders (1)					
		Insurance suggested mai CVS Caremark MAILSERVIC	il order pharma E Pharmacy - Scot	y Isdale, AZ - 9501 E Shea Blvd AT f	rmacy Search Portal to Registere	ed Caremark Sites	3	
		Name (A)	Suggested E-Rx?	Searc <u>h</u> Results Jame	Phone	Fax	Address	
		Address	r Yes C i	VALGREENS DRUG STORE 604230 - KEIZER, OR - 5000 RIVER RD N AT RIVER & CHEMAWA	503-390-2642	503-390-3422	5000 RIVER RD N	
		State ZIP	☆ Yes	VALMART NEIGHBORHOOD MARKET 3146 - CORVALLIS, DR - 1840 NW 9TH ST	541-224-0039	541-224-0040	1840 NW 9th St	
		<u>Search</u>	<			*		
		All pharmacies     Mail order     24-hour	WAL RIVE	GREENS DRUG : R RD N AT RIVE	STORE # R & CHE	¢04230 - EMAWA	- KEIZER, OR	१ - 50
		O My Organization						

Address

5000 RIVER RD N

KEIZER OR 97303-5325 Store number: 04230

○ Specialty

O Long-Term Care

### Send to Multiple Pharmacies

Operation

6PM E-Prescribing X

Ju

E-Ctrld? Operating

Retail ~

Retail

>

× Cancel

Yes

P: 503-390-2642 F: 503-390-3422

Hours: M-F: 8AM-10PM;SAT: 9AM-6PM;SUN: 10AM-

✓ <u>A</u>ccept

#### How to send different meds to different pharmacies:

- 1. Select Pharmacy Hyperlink
- 2. Select Send to Multiple Pharmacies

R <sub>k</sub>		Pha	rmacy Search						Discharge Order Rec Order Sets	Options 🕶
Name	Suggeste	d Search Results					p		🖋 Edit Multiple	
	E-Rx?	Name	Phone	Fax	Address	E-Ctrld	? Operating N		Place new discharge orders or order sets	
Address	🖈 Yes	RITE AID -100 21ST ST - NITRO, WV - 100 21ST STREET	304-755-3391	304-755-3331	100 21ST STREET	No	Retail	A	Standard After Visit Summary Preview	Show All Orders
City State ZIP Phone/Fax Phone/Fax Patient and clinic's nearby ZIP codes (973xx)	☆ Yes	SALEM HEALTH PHARMACY - SALEM, OR - 875 OAK STREET S.E.	503-561-5325	503-814-0407	875 OAK STREET S.E.	Yes	Retail		START taking: LASIX 20 MG Oral Tablet Take: mg by mouth daily, Dip-30 tablet, R-1, DAW PERCOCET 5-325 MG Oral Tablet Take 6 tablets by mouth every 6 hours as needed, Disp-6 tablet, R-0, D MEDD: Unknown for this order This medication will not be expressibled. Invalid items: Pharmacy This medication will not be expressibled. Invalid items: Pharmacy The patient does not have an active pain agreement on file.	AW, Maximum
Filter Search Results All pharmacies Mail order 24-hour	٢			*			>	,		
<ul> <li>My Organization</li> <li>Retail</li> <li>Specialty</li> <li>Long-Term Care</li> </ul>	RITE	AID -100 21ST S	T - NITR	RO, WV	- 100 21ST STR	EET P: 304-7 F: 304-7	<b>^</b> 55-3391 55-3331			
P <u>S</u> earch	Addre 100 2 NITR	<b>SS</b> 11ST STREET D WV 25143-1740		Ope N E- N M	eration ot open 24 hours Prescribing ot e-prescribing controlled sub ode: Retail me: External	ostances	<b>v</b>			
			2	Send to I	Multiple Pharmacies	Accept	X <u>C</u> ancel		0	
								-[	R RITE AID -100 21ST ST - NITRO, WV - 100 21ST STREET	755-3391
								3	Kemove All	🗸 Sign

#### 3. Select Add Pharmacy

- 4. Checkmark the correct Medication to the correct Pharmacy and select Accept
- 5. Verify Multiple pharmacies appears before you Sign

	Select Pharmacies		×	
	RITE AID -100 21ST ST - N× 100 21ST STREET NITRO WV 25143-1740 304-755-3391 Not open 24 hours	SALEM HEALTH PHARMA × 875 OAK STREET S.E. SALEM OR 97301 503-561-5325 Hours: 7:30AM-6PM Mon-Fri, 9A 🖻		Options 🕶
	•	\$		+ New
LASIX 20 MG Oral Tablet 1 mg, Oral, DAILY Disp-30 tablet, R-1, Starting 12/10/2020			₽ s	how All Orders
PERCOCET 5-325 MG Oral Tablet 6 tablet, Oral, EVERY 6 HOURS AS NEEDED Disp-6 tablet, R-0, Starting 12/10/2020			R-1, DAW	
Add Bharmacy 3		Accent Cancel	eeded., Disp-6 tablet, R-0, DAW,	Maximum
			Invalid items: Pharmacy	*
	•	The patient does not have an active p	ain agreement on file.	
	[	R Multiple pharmacies (2)		
		X Remove All		🗸 Sign

#### If SENDING MEDICATIONS TO MORE THAN ONE PHARMACY THIS IS HOW THEY APPEAR ON THE AVS.

After Visit Summary		-						
ED After Visit Summany	esolve thes	e issues before printing		C *				
	No ED follow-up provider for this encounter.							
	Patient requires abuse question documented							
	Patient requires Columbia Suicide Scale documentation							
	<ul> <li>Patient needs Pain documentation before discharge</li> <li>A There are infusions which should be stopped before continuing.</li> </ul>							
Î								
E	D After Vis	it Summary Selected to print Read the attached information	<ul><li>Acute kidney injury</li><li>Hyperkalemia</li></ul>	^				
		Renal Mass (English)	Lab Tests Completed					
Change Font Size		Pick up these medications at RITE AID-626 MCCLAINE ST - SILVERTON, OR - 626 MCCLAINE ST amoxicillin Address: 626 MCCLAINE ST, SILVERTON OR 97381-0000	GBC WITH AUTO DIFF COMP METABOLIC PANEL GLUCOSE, WHOLE BLOOD					
Language		Phone: 503-873-2460	COMP METABOLIC PANEL					
English V	<b>₩</b>	Pick up these medications at WALGREENS DRUG STORE 11173 - SALEM, OR - 4760 LIBERTY RD S AT SEC OF LIBERTY & SKYLINE	Imaging Tests ECG 12 LEAD performed 2 times					
Print 1 docu 🔒 Print		ibuprofen Address: 4760 LIBERTY RD S, SALEM OR 97302-5037 Hours: M-F:8AM-10PM;SAT:9AM-6PM;SUN:10AM-6PM Phone: 503-428-5098	Medications Given albuterol (PROVENTIL/VENTOLIN) Last given 1/21/2020 12:53 AM dextrose Last given 1/20/2020 10:40	~				