

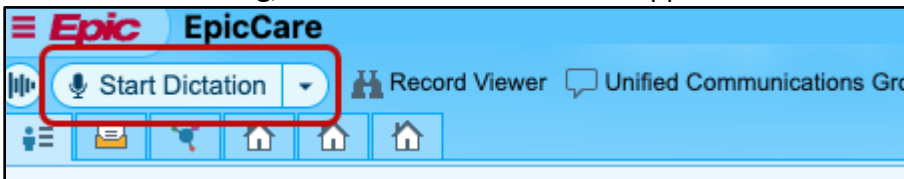
Chart with Art: Dictation

Instead of typing, use Epic's native CWA Dictation to dictate notes, patient instructions, messages, and navigate the patient chart. Because it's built directly into Epic, clinicians can work faster and focus more on patient care.

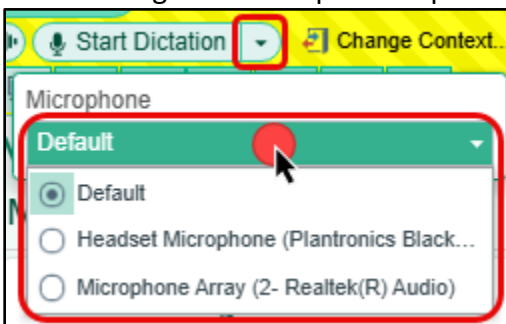
Note: This functionality is replacing Dragon Medical One (DMO) workflows.

Try It Out

1. To start dictating, click **Start Dictation** in the upper left corner of the screen, or use **Ctrl + ;**



2. The button's indicated status may change to  for **7-10 seconds** to activate a session.
3. The microphone is active and is sending audio to Epic when the status reads, . Begin speaking: Dictated text will appear wherever the cursor is placed within Epic after a brief pause from speaking. Click **Stop Dictation** when to end the dictation session.
4. If no microphone is sending audio, the status will show, .
5. To change the microphone input device, click the drop down next to Start Dictation.



Use the **Voice Commands** to manage and navigate text:

Voice Command	Trigger Phrases
Scratch that (undoes the last command or text entry)	"scratch that," "delete that," "never mind," "cancel that"
Undo	"undo"
Redo	"redo"
New line	"new line"
New paragraph	"new paragraph"

Period	"period"
Comma	"comma"
Question mark	"question mark"
Exclamation Point	"exclamation point," "exclamation mark"
Slash	"slash"
Colon	"colon"
Select all	"select all"
Bold	"bold," "toggle bold"
Italicize	"italic" "toggle italic"
Underline	"underline," "toggle underline"
Go to beginning	"go to beginning," "go to the beginning"
Go to end	"go to end," "go to the end"
Next field	"next field," "go to next field," "go to next"
Cut	"cut"
Copy	"copy"
Paste	"paste"
Activate anchor (Keeps your dictation cursor in place, and you can navigate elsewhere in the chart while speaking)	"anchor," "anchor here," "anchor field," "pin field," "focus," "focus here," "fix focus," "pin focus"
Deactivate anchor (Removes your dictation cursor from its anchored location)	"release anchor," "clear anchor," "unpin field," "release field," "release focus," "clear focus," "unpin focus"
Chart Search	"chart search," "open chart search," "control space," "open search bar," "open search," "search"
Chart Search enter	"enter", "confirm", "Press Enter"

FYIs:

- **Compatible with laptop mics, USB headsets, and Dragon PowerMic's**
- **Dragon microphones can be used for dictation only** – The programmable buttons will no longer function.
- **Speech recognition is “what you say is what you get”** – Dictation will not change your verbiage but will ignore “um” or “ah” words.
- **Dictation is functional throughout Epic**, in any search, selection, or text field - not just in encounter notes.
- **Activate an anchor** to keep your dictation cursor in place so you can navigate elsewhere in the chart while speaking, then remove it when it's not needed. (See Voice Command & Trigger Phrases)